

TAE4-HW Headlines

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September, 2009

Tennessee Association of Extension 4-H Workers



Important Reminders

- **2009 NAE4-HA and 2010 TAE4-HW Conferences**
- **"Everyone Ready" Information**
- **TAE4-HW Membership Drive**
- **Bits and Pieces**
Check out club meeting ideas.
- **Southern Region Auction**
- **TAE4-HW Committees Unwrapped"**
- **Send news for the next issue of Headlines by December 1, 2009**

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Going to Rochester?

by Sierra Ham, President-Elect, TAE4-HW

I hope many of you are making plans to attend NAE4-HA in Rochester, New York. It looks like a great program is developed and fun times will be had! I am in the process of planning our States Night Out and need an accurate head count for reservations. If I haven't heard back from you about attending, please send me an email. Also, remember to vote for Melissa Henry, she is running for Southern Region Director. More information will come out about online voting for those not attending.

The NAE4-HA annual meeting will be held in Rochester, NY on October 25-29, 2009. You can visit the meeting website at <http://media.cce.cornell.edu/hosts/nae4ha2009/index.html>

Hope to see you in Rochester!

Plan to Attend the 2010 State Conference

by Amy Willis, TAE4-HW 2010 Conference Co-Chair

Mark your calendars for the 2010 TAE4-HW Conference. The conference will be held May 5-7 at the Coffee County Conference Center in Manchester. The theme for this year's conference will be "Investing In Our Future." As 4-H Youth Development professionals, it is important for us to invest in professional development opportunities to provide positive returns in our county programs. In addition to excellent workshops, this conference will be a great time for us to come together, kick back and relax a little! Registration information will be featured in the next issue of Headlines. We hope to see you in Manchester!

TAE4-HW Wants You!

by Sierra Ham, President-Elect and Membership Chair, TAE4-HW

The TAE4-HW membership drive for 2010 will begin soon. Be on the lookout for information coming from your Regional Director. Dues should be the same as last year - \$55 for a new member and \$90 for a renewal. There will be an early December deadline set for you to have your dues mailed in. This deadline is extremely important if you would like to be considered for awards. The benefits of joining your professional development association are endless, so please consider renewing your membership or joining TAE4-HW in 2010.

Bits and Pieces

Club Meeting Ideas Shared

NEED Grant in Hardeman County

Hardeman County is in the second year of its NEED Grant so we plan to conduct some energy education lessons in club meetings this year for 5-7th grade clubs as well as a homeschool club where they will get real hands-on instruction. We will conduct the On My Own program for the 8th grade classes. 4th grades will work some in the Explorer book as well as some other activities. Club projects will include Arts and Crafts, Speeches, Decorated t-shirt, Posters, Birdhouse/Birdfeeder and Recycling project. For one of our service projects we do the Operation Christmas Child activity where the youth bring in items for packing in a shoe box and we collect the boxes to send in to Samaritan's Purse. *Gary Rodgers, Hardeman County*

Smith County Makes Plans for NEED Grant

1. Smith County will implement energy education activities in grades 4th – 8th. These lessons will come from the NEED kits (National Energy Education Development Project) and the Energizing Tennessee Workshop.
2. Smith County also reinforces communication skills in each monthly meeting with contests centering on communication – speeches, demonstrations, project boards, poster contests and photo search.
3. The Energy lessons and communication activities can be correlated with the State Curriculums for each grade level. *Carol McDonald, Smith County*

"Service Chairs" Elected in Every Dickson County 4-H Club

We have created a "Service Chair" for every 4-H Club. Their role is to focus on and encourage the Club to preform service to their community in the name of 4-H. We also have a "4-H Club Service Project of the Year" award. Clubs apply for the award and a plaque is given to the winner. The plaque is sponsored by the Dickson County Honor Club and All Stars. Second and third place get a certificate. *Renee Badon, Dickson County*

(If you missed the e-mail version of Headlines, contact Renee Badon in Dickson County to receive samples of printed material used with service chairs. Editor)

Texting a Problem? Here's An Idea

At teen meetings, such as State Council or All Stars, I provide a basket for all cell phones. We pass the basket around and everyone drops their cell phones (*ipods, too? Editor*) in the basket. There is an opportunity to discuss texting etiquette. During less formal round table discussions, teens may answer their cell phone if it rings (from the basket) - but take it outside the discussion group. The teens are accepting of this practice, and "survive" the no-texting period. *Justin Crowe, State Extension Staff*

Headlines, September, 2009, page 4

“Everyone Ready” – A Professional Development Opportunity

by Carmen Burgos, Extension Specialist, State Staff

The National 4-H Learning Priority Team on Volunteerism has been working for the last couple of years on assessments and developing resources for agents.. As a result of their efforts they developed *Volunteerism for the Next Generation Rubric and Self Assessment* and a *Personal Professional Development Plan* to be used in conjunction with the Rubric and Self assessment. These documents can be found online at <http://4-h.org/resources/staff.html>

Everyone Ready was identified as one of the resources to be used for professional development. *Everyone Ready* is an online volunteer management and staff development plan by Energize, a lead company dedicated to volunteer development and management. This program will be launched nationally within the Cooperative Service System on September 21, 2009. Funding for this project is provided by Monsanto through National Council.

A few things to be aware of:

Everyone Ready will be available to all Extension staff regardless of title or program area. It is for professional development - not to be used to train volunteers.

The system will be available for the next three years free of charge.

There is a 36 topic cycle of online seminars and self-instruction guides. The listing of the topics is provided on the web site provided above.

The online seminars include a Flash audio-visual trainer presentation and downloadable handouts. Both types of modules take about 1 hour per month to complete.

New topics begin on the 3rd Monday of each month.

Past topics will be archived and available for the entire 3-year period.

This is a great professional development opportunity for everyone. We are in the process of looking at how we can best use this resource and how it pertains to the 4-H Youth Development program in Tennessee.

Just as an additional note -*TAXI* was also identified as one of the resources to continue utilizing for professional development. Every county in Tennessee received a copy. Please try to locate your county copy. *TAXI* is a great tool box for volunteer development and management. It is currently out of print and in the future will be reproduced electronically.

I will be working with each region to see how we can best utilize these resources for professional development. If you have questions or concerns, please contact me at (865) 974-2128 or send an e-mail to cburgos@utk.edu

Southern Region Auction in Rochester

by Lena Mallory, Southern Region Director, NAE4-HA

(Submitted by Martin Koon, President, TAE4-HW)

Going Once, Going Twice....NAE4-HA Southern Region Auction Coming to Rochester!

Each Southern Region state is asked to donate at least one item for the NAE4-HA live and silent auctions to be held during our regional breakfast on Wednesday morning at the NAE4-HA Conference. (Individual members are also welcome to donate auction items.) Funds raised benefit the Southern Region NAE4-HA membership through the awarding of national conference partial scholarships, program resources for state officer development at JCEP and national meeting, and much more.

Donations that have done well in the past include collector, 4-H/clover, and other unique items as well as state specific products and baskets. *And since a lot of Southern states have and are celebrating 100th 4-H Anniversaries and mementos these could be some great things to bring to the auction!* Auction items are asked to be of at least a \$25 or higher value and the more donations the better!

If you wish to donate an item(s), please let Lena Mallory, Southern Finance RD, know by Wednesday, October 14th. She can be reached at lmallory@uky.edu or (270) 527-3285. You are welcome to ship items to Lena to arrive at her office before October 22nd. Her mailing address is Lena Mallory, Marshall County Extension Office, 1933 Mayfield Highway, Benton, KY 42025. Items brought directly to Rochester may be turned in during the State Officer Leadership Workshop that Sunday.

And don't forget to bring \$\$\$ to the breakfast so you can bid on all of the great donations we know will be there!

The Who, What, Where and Why of TAE4-HW Committees

by Dr. Lynn Brookins, Program Leader, Western Region

Have you ever wondered about the various Standing Committees and what the responsibilities for each involve? Well, wonder no more. TAE4-HW has seven major standing committees: Recognition, Professional Improvement, Policy and Resolution, Public Relations and Information, Programs, Diversity and Newsletter. Each committee has a chair and chair-elect. Appointed chairs of the standing committees attend TAE4-HW board meetings as non-voting members. Below are brief the responsibilities of each Standing Committee.

A. PROFESSIONAL IMPROVEMENT

This committee should be aware of the numerous opportunities which are available to enhance the professionalism of the membership. They should disseminate this information, as appropriate, throughout the year.

B. POLICY AND RESOLUTIONS COMMITTEE

This committee should develop and review policies as well as consider submitting resolutions to the TAE4-HW annual meeting.

C. PROGRAMS COMMITTEE

Taking initiative in stimulating specialized program areas and submitting proposals for needed programs which could be undertaken should be the responsibility of this committee.

D. PUBLIC RELATIONS AND INFORMATION COMMITTEE

All aspects of public relations should be performed by this committee. This includes promoting and encouraging 4-H Youth Agents' position as a professional career position and striving to promote TAE4-HW members and their accomplishments, their profession, and the programs they conduct.

E. RECOGNITION COMMITTEE

This committee will work with the state 4-H staff to determine appropriate candidates for recognition in both state and national service award programs. This committee will also be responsible for the collection, judging and submission of all communication and special award entries.

F. NEWSLETTER

The newsletter "Headlines" is the form of communication for the association. The newsletter committee chair is responsible for seeing that articles are organized, printed and sent to appropriate persons for mailing to members. The newsletter is printed four times a year (March, June, September, and December).

G. NOMINATING COMMITTEE

This committee should review credentials of members and place the most qualified name in nomination for various offices.

H. MEMBERSHIP COMMITTEE

This committee is responsible for acquainting new staff members with the objectives of the organization and extending them an invitation to join. Region Directors serve as members of this committee. The TAE4-HW Vice President serves as chair.

I. AUDIT COMMITTEE

President appoints committee to audit the financial records of the treasurer. Meeting Chair presents report during business meeting. (This is an Ad hoc committee that is appointed and maintained as deemed necessary by the President).

J. DIVERSITY COMMITTEE

TAE4-HW will provide actions for implementing programs and encouraging participation for eligible Agents youth and adults in all Extension 4-H programs and professional organization regardless of race, color, national origin, sex or disability. This committee will be responsible for: Developing criteria for review of materials and programs to encourage diversity.

I want to challenge you to consider serving on a committee and/or serving as chair. The advantages that you receive when serving are:

- Gain an understanding of how the organization works
- Learn and/or become familiar with the Constitution and By-Laws
- Have input regarding major discussions
- Develop friendships with other agents
- Develop in-depth knowledge about Robert's Rules of Order
- Learn the roles and duties of the Board Officers
- Attend NAE4-HA Committee Meetings
- Help plan state meetings

For a more detailed review of the responsibilities of Standing Committees, refer to Section III Committee Structure and Responsibilities – in the TAE4-HW membership handbook. These are great experiences that look GOOD in your dossier!

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